Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0456

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL	
	- 1	03	Delivery Term: 15 Working Days upon receipt of P.	0.		
1	2100	tablet	Mebendazole 500 mg.	00		
_			LOT I-B			
1	275	bottle	Ferrous Sulfate with Folic Tab. 100's/bot.			
	400		LOT I-C 7 960	-		
1	460	bottle	Multivitamins with Iron Syrup 120 ml. NOTATION:			
PURPOSE:			1. Must submit latest CPR of each product issued by FDA do	uring bidding.		
			2. Supplier should be a CGM <mark>P Holder durin</mark> g bidding.			
			3. Must submit sample of each product during bidding.			
			4. Expiration at least two (2) years from date of delivery.			
			For use of City Health Office in connection with Nutrition	TOTAL		
			Program. (CY 2025)	=		
Company Name / Business Name & Address Name / Signature of Representatives				Form & A	mount	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-02-0456 DATE : February 28, 2025

PURPOSE: FOR USE OF CITY HEALTH OFFICE IN CONNECTION WITH NUTRITION PROGRAM. (CY 2025)

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 25, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond
Bank Draft/Guarantee

(2% of ABC)

(5% of ABC)

: 10,500.00 : 55,000.00 : 34,500.00

210.00 1,100.00 690.00 525.00 2,750.00 1,725.00

Lot 1-B Lot 1-C

Lot 1-A

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

 c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE